

## **Guidelines for completing Vetting Invitation Form (NVB 1, Sept 2021)**

Please read the following guidelines before completing this form.

- The Form must be completed in full using BLOCK CAPITALS and writing must be clear and legible.
- All applicants are required to provide documents to validate their identity.
- If the applicant is under 18 years of age, a completed NVB 3 Parent\Guardian Consent Form will also be required. Please note that minors should not use their own personal email address and phone number. These contact details must be their parent/guardian's.

#### **Personal Details**

- Insert details for each field, allowing one block letter per box.
- The invitation to the e-vetting website will be sent to the email address provided in Section 1.
- The current address means the address you are now living at.
- The address fields should be **completed in full**, including Eircode/Postcode. No abbreviations.

#### **Declaration of Application**

The applicant must confirm their understanding and acceptance of the two statements by signing the application form at Section 2 and ticking the box provided.

#### Please print pages 2 and 3 of this form on a single sheet (front and back)

Archdiocese of Dublin Child Safeguarding & Protection Service Holy Cross Diocesan Centre Clonliffe Road Dublin 3

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Form NVB (Sept 2021)

Our Lady Queen of Peace Parish, Merrion Road

# **Vetting Invitation**

### **Section 1 – Personal Information**

Under Sec 26(b) of the Nat	tional Vetting Bureau (Cl	hildren and Vulnerable	Persons) Acts	2012 to 2016,	it is an
offence to make a false stat	ement for the purpose of	obtaining a vetting discl	losure.		

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Forename(s):																		
Middle Name:																		
Surname:																		
Date Of Birth:	D	D	/	M	M	/	Y	Y	Y	Y								
Email Address:																		
Contact Number	r:																	
Current Addres	ss:																	
Line	1:																	
Line	2:																	
Line	3:																	
Line	4:																	
Line	5:																	
Eircode/Postcod	le:																	
			-															

Role being	vetted for as	per 2021 ve	tting matrix:	
Role:				_

If you feel that a volunteer who does not fit in any of the categories as laid out in the vetting matrix, should be vetted, please phone our office with details of the role, before asking the volunteer to complete the NVB1 Form.

## Section 2 – Additional Information

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Applicant's Signature:		Date: D D / M M / Y Y Y
Note: An invitation	n to the e-vetting web	osite will then be sent to your Email address.
Section 3 – Orga	anisation Informa	ation
occion 5 Orga		
Name of Parish		Our Lady Queen of Peace
Contact Person	(Parish Priest)	Very Rev. James Hurley PP
Address of Paris	,	Merrion Road, Dublin 4, D04 NX33
Parish Priest Se		vetting@merrionroadchurch.ie
Contact No.		+353 86 107 2930
		I documentation to validate their identity in accordance with the Children and Vulnerable Persons) Act 2012 to 2016.
Witnes	ss name (block)	
Witnes	ss signature	Date
Nationa		I documentation to validate their identity in accordance with the Children and Vulnerable Persons) Act 2012 to 2016 to the above
Parish	Priest signature	Date